

**CAS Safety Coordinating Committee  
Meeting Notes-January 17, 2013**

**I. CALL TO ORDER (2 pm)**

**In attendance- In attendance-** Kevin Buch, Frank Chaplen, Carol Cole, Dan Curry, Jim Ervin (greenhouses), Lowell Fausett, Dan Kermoyan, Tim Weinke. Staff: Jan Auyong, Carrie Burkholder

**Absent-**David Bohnert (EOARC, animal production), Helen Diggs (OSU Vet)

- Introductions – Guest: Carol Cole, COMES and HMSC Safety Committee
- Approval of previous meeting's minutes - passed

**II. Unfinished/OLD BUSINESS**

• Reports

○ Accident reports

- Tim Weinke described chemical exposure accident at HAREC. **AMENDED**

New postdoc sprayed inside greenhouse but did not post signage; he was not approved to apply chemicals and should have asked Weinke, who is WPS certified, to make the applications. Another employee entered but backed out as soon as she realized chemicals had been used. When Farm Manager was made aware of the situation, he notified all personnel about appropriate procedures (**central posting board, barrel system in field, incident report book, appropriate applicator personnel**). The HAREC Safety Committee met to review situation and identify follow-up actions.

Discussion: Weinke described HAREC process and incident reporting book, as well as signage at HAREC. Ervin suggested offering more trainings. Kermoyan asked about greenhouse applications and frequency – this was an atypical scenario. Sylvia Rondon was the supervisor.

Questions: Who can offer WPS training? **Note, training is site specific so difficult to offer generic training.**

- OSHA requires follow-up on time-loss incidents so this ultimately falls upon the unit to develop and implement process and procedures.

**Group discussed possible resources SCC could provide, such as MENU of tactics for posting and training.**

- Safety training documentation – tabled due to time constraints, but is ongoing.

**III. NEW BUSINESS**

- Boating Safety – new forms have been developed and manual is ready for review. Buch will forward checklist be distributed at administrators' meeting.
  - Question: does Rob Chitwood provide federal boat training?
- Administrators' Meeting – the deans have invited Patrick Hughes, Risk Management Officer, to attend the February meeting and provide an update on OSU's activities related to self-insurance. Initial unit requirements will be outlined and an update on CAS activities will be provided, along with available resources, e.g., online information.

**IV. SUMMARY and TASK Assignments**

- Next meeting – February 21, 2013 at 2 pm.

**Committee Membership & Terms\***  
**Eff. December 2012**

<b>REPRESENTING</b>	<b>MEMBER NAME</b>	<b>TERM (3 yr) renewable</b>
Greenhouses	Jim Ervin	2010-2014
Willamette Valley farms	Dan Curry	2011-2014
CAS Facilities	Lowell Fausett	2011-2014
Crop Production Branch Stations	Tim Weinke, HAREC	2012-2015
Animal production & handling	Dave Bohnert, EOARC/ANRS	2012-2016
Laboratory animals	tba	
HMSC Safety Committee liaison/ COMES	Carol Cole	2013-2015
Laboratories	Frank Chaplen, BEE	2012-2016
Laboratories	tba	
Dive safety/small boats	Kevin Buch, OSU Research Office	2012-2016
OSU EH&S	Dan Kermoyan	2012-2015
OSU Veterinarian	Helen Diggs	2012-2014
USDA ARS	<b>vacant</b>	

**Ex-officio:**

CAS Academic Programs	Brett Jeter
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**CAS staff:**

Jan Auyong	Safety Program Coordinator
Carrie Burkholder	Safety Program Associate Coordinator
Gretchen Cuevas	Safety Program Assistant

**Alternates:**

Karl Rhinhart, CBARC farm manager. Per his supervisor, he is a thoughtful individual and has much experience in dealing with safety issues. He would be able to participate in committee meetings via videoconference.

**PAST MEMBERS:**

Irene Pilgrim	Animal production (ANS)	Jan 2012 – Jun 2012
Aaron Williams	USDA-ARS, Location Safety, Health, and Environmental Management	Mar 2012 – Jun 2012