

CAS Safety Coordinating Committee Meeting Minutes

November 21, 2013 2:00-3:30

Called to Order at 2:05 pm

Attendees: Auyong (by phone), Buch, Burkholder, Cole, Curry, Fausett, Garbacik, Chaplen

Absent: Bohnert, Ervin, Kermoyan, Weinke

Review of accident reports and recommendations for follow-up – Jim

EH&S conducts follow-up on time loss and medical treatment cases. Thus, there is generally no need for CAS to conduct duplicate follow-up activities. However, when would it be advisable for CAS to conduct its own follow-up?

1. Probably for off-campus units, but we should coordinate with EH&S.
2. What criteria should we use to determine if we should follow up?
3. If there is an EH&S follow-up, can CAS get the report?

OSUES

1. How does EH&S handle the off-campus cases?
2. Initial SCC charge was to focus on OAES or OAES/OSUES-combined stations and personnel. Does this charge continue?

ACTION ITEMS:

1. Jan to ask Dan K/EHS: a) what criteria CAS should use to determine when to follow-up, b) can CAS get a copy of the EH&S report,
2. Jan to check with Bill Boggess, regarding CAS's coverage of OSUES cases involving ANR personnel?
3. Jan to ask Dan Kermoyan if he would send a substitute to SCC safety meetings or provide emailed answers to questions posed by SCC if he is unable to attend.

CAS vehicle inspection policy and support documents

Carrie's review of OSU policy indicated that an annual inspection is required, and CAS will follow OSU policy. According to the policy, the person performing the inspections must be qualified to do inspections. Each Unit with vehicles needs to determine if they have a qualified person to conduct their inspections.. If there is no qualified person, then the Unit needs to contract out the work. The SCC does not decide who is qualified.

SCC reviewed sample forms and recommended that CAS offer Units the two federal samples as possible templates.

Kevin Buch would like us to add annual vessel inspection that covers the minimum legal requirements to the policy. Carrie will work with Kevin on this.

Bill Boggess should send out an annual notice of the CAS Safety Policy to all unit heads with updates on our policy that have been determined over the year. The last memo was dated 2/13.

ACTION ITEMS:

1. Jan will ask EHS if there is a criterion for what constitutes “qualified” or “certified.”
2. Carrie will send out the inspection templates to safety contacts/Unit Dept Heads once Jan finds out from EH&S if these forms will suffice or if there are specific criteria regarding qualified personnel.

Farm Safety Training on Blackboard

Dan Curry presented the system he and Sara Monk devised regarding farm safety to support farm managers and units. The SCC recommended that staff work to determine how CAS can expand the system to support other groups/units. SCC asked how we can include other safety aspects, e.g., lab safety, animal production safety, etc.

ACTION ITEMS:

1. Carrie will ask Dan Curry if he got any further on vetting the system with EH&S. Else, Jan will ask EH&S if they will vet the system.
2. Staff to begin looking at other types of safety training that could be incorporated into the existing Blackboard system.
3. Jan to review with John Killefer:
 - a. Revision of animal safety Blackboard training information
 - b. Results of animal facility disaster plans submitted to Research Office

New policy and training for Hazard Communication – Dan K. or Carrie

Carrie reported on the Global Harmonizing System for hazard communication, which requires all hazardous chemical containers to use the international symbols and supervisors were to provide training and information to their staff and students regarding them. The new requirement was taking effect in December 2013. The EH&S link to the new training module is:

[Hazardous Communication: SDS and GHS \(Global Harmonizing System\)](#) - ONID login

Confined Spaces policy update

Carrie reported on the changes to this program. Mike Sreniawski (EHS) plans to inventory all CAS spaces to see what permit applies. He'll let us know if he needs our assistance in this. The list of existing permitted spaces can be found on the EHS site. No off-campus spaces are currently noted, and there are none that we know of.

- a. Full permits are generally on campus spaces.
- b. C5 permit (atmospheric hazard only) spaces include the old Irrigation well pumping stations, which are expensive to get rid of.

ACTION ITEMS:

1. Carrie will check with Mike again regarding his inventory and provide an update.

Safety in Motion regular training and recruitment for a train the trainer volunteer

Carrie noted that Training was coming up and all employees can attend for free.

CAS SCC Meeting Schedule for 2014 – Strand 134 and videoconference/phone

January 16, 2014	2-3:30 pm
March 20, 2014	2-3:30 pm
May 15, 2014	2-2:30 pm
July 17, 2014	2-3:30 pm
September 18, 2014	2-3:30 pm
November 20, 2014	2-3:30 pm