

CAS Safety Coordinating Committee (SCC)
Meeting MINUTES
May 15, 2014

Members present: Jan Auyong, Carrie Burkholder, Frank Chaplan, Carol Cole, Gretchen Cuevas, Dan Curry, Penny Diebel, Lowell Fausett, Jeff Wiseman

Members absent: Dave Bohnert, Kevin Buch, Dan Kermoyan, Tim Weinke

Call to Order at 2:04 p.m.

Welcome Penny Diebel, Assistant Dean for Academic Affairs, to the SCC.

Updates, announcements, any new agenda items - none

Review UHSC meeting and accident reports

Update on AEC accident

Time-loss case for office worker. Mold exposure created by facility issue. Investigated by EH&S staff and repairs to correct the situation made by Facilities Services. Caused by an unusual storm that created water damage. Need to be proactive after flooding or suspected flooding.

Action item follow-up / Old business

Update on college Emergency Operations Plan (EOP)

The college safety and compliance officer has had a number of meetings with Mike Bamberger, Emergency Preparedness Manager, to develop the College level plan which is nearly done. Once the plan is approved, units will use it as a template for their plans. However, approved existing plans may continue to be used.

CAS Safety/Compliance Curricula

New CAS employee training requirements are under development, including curricula for students. Online training by Biosafety Committee on laboratory safety and for animal handlers may be incorporated into the curricula.

Tracking training completion is still problematic for online or informal training. Non-credit courses, which don't require fees, could be put on blackboard, so that tracking could occur. In addition to the general orientation, specific modules could be created and required by supervisor/faculty members. Laboratory supervisors should be reminded that it is their responsibility to train anyone that will work in their lab.

Laboratory training elements can be added to the existing farm worker Blackboard (BB) training system. This BB module allows different units or supervisors to add specific or unique training

requirements and to track completion. SCC recommends that the more one-size-fits-all elements the better for consistency and uniformity. More unique training can be done individually.

The Graduate School wants to develop courses for graduate students, e.g., research data management, research compliance and is looking for partners. They are also considering offering credit courses

New Business

Proposed changes to Worker Protection Standards (WPS)

Federal changes are proposed, which will affect a number of CAS units. EPA has released a flyer summarizing the changes and the comment period will run through June. Annual training proposed along with a number of other changes or requirements.

Off-campus unit station audits

Safety and Compliance Officer has scheduled visits to a number of branches before end of summer, with the following objectives:

- Hosting Listening Sessions with faculty
- Assessment of their training programs and how training is tracked
- Introduction of the CAS EOP
- Facilities, laboratory, equipment inventory

Review committee membership – open discussion

SCC membership terms allow members to rotate off and limit their commitment period.

Gretchen Cuevas has been added to the SCC as an office safety representative. SCC would like to see an EH&S person at each meeting.

ACTION ITEMS:

Seek input on training needs and hiring periods at our Branch Stations which hire various numbers of students and temporary workers

Survey who has or needs WPS training and who provides their training

Circulate EPA flyer on proposed WPS changes and encourage comments

Compare EH&S station assessments to look for common or ubiquitous issues

Copy unit leaders on all SC emails/instructions.

Check on HR issues related to adding safety to pd's

CAS SCC Meeting Schedule for 2014 – Strand 134, 2-3:30 p.m.

July 17, 2014

September 18, 2014

November 20, 2014