

**CAS Advisory Council
Monthly Meeting
September 18, 2014**

In attendance: Jim Ervin, Penny Diebel, Frank Chaplen, Kevin Buch, Dan Curry, Seth Spencer, Mike Sreniawski, Gretchen Cuevas, Carrie Burkholder, Jan Auyong (video), Carol Cole (video), Jeff Wiseman (video), Tim Weinke (video)

Introductions

Updates

- EHS can now allow non-OSU employees to take trainings using a DINO account – must contact EHS (Kay Miller) for access (Burkholder)
- Blackboard to Canvas migration is on the way. Should take a year and is not all at once. Will handle academic units first and orgs last. Orgs should let the college know if they should be migrated sooner rather than later such as the Farms Unit with their safety trainings that are on Blackboard. (Diebel)
- Discussion of the CAS move to Bexell – will need to find new meeting places. (Burkholder)

Accident Report Review –

- Are we doing double duty with EHS? Not necessarily. Mike (EHS) pays attention to time loss or major injuries. He tends to pass over minor injuries and non-time loss items. Good for the College to review and follow up on their items. EHS is working to connect with colleges, units to work collaboratively in order to avoid crossing duties and creating more work for everyone. EHS does not plan to police the departments but to provide them with the tools and information to be successful. They encourage a Safety Group for each department to keep an eye out for problems (see designators discussion below)
- Field work safety was discussed. The college will work with other colleges and EH&S to develop a more comprehensive field work safety plan.
- Discussed hay stacking problem. OSHA has yet to complete investigation of incident. Carrie Burkholder will follow up with CAS units that store hay.
- Seth inquired about what constitutes an “incident”. Advised that for daily small items such as a scratch or a bump/bruise, keep a log in the office to record the item in case it warrants further treatment at a later date.
- Follow up regarding June HAREC pesticide incident – policies have been reviewed regarding signage etc. Mike suggested that there should be records kept regarding the follow up procedure and process for later use such as OSHA questions.

Safety Committee Designators-

- The college will continue to educate their units that the University Health and Safety Committee is the overall safety committee for all OSU employees. An individual unit may choose to have

their own safety committee but if they do they need to adhere to the OSHA regulations surrounding safety committees. As a minimum, each unit should have a program in place showing how they communicate safety information to their employees through regular safety talks, through the CAS Safety Advisory Council and through the UHSC.

Information for the Group

- Student Health Center will now do hearing and respirator fit tests for employees at no charge. They received a grant to fund this. EHS still does the fit test for the respirators.

CAS SAC Meeting Schedule for 2014 – TBD

- November 20, 2014 2-3:30

CAS SAC Meeting Schedule for 2015 – TBD

- January 15, 2015
- March 19, 2015
- May 14, 2015
- July 16, 2015
- September 17, 2015
- November 19, 2015