

**CAS Safety Advisory Council**  
**Bi-monthly Meeting Minutes**  
**January 15, 2015**

In attendance: Dave Bohnert, Carrie Burkholder, Carol Cole, Gretchen Cuevas, Dan Curry, Jim Ervin, Lowell Fausett, Mike Sreniawski, Tim Weinke, Jeff Wiseman

**Updates**

- Hot Work safety instructions being developed by EH&S. Will become available when approved by university administration.
- Accident/Incident Reporting and Investigation safety instructions revised by EH&S. It is posted on the EH&S website and outlines responsibilities and the basic steps for conducting an accident investigation.
- Field Work Safety group – will be meeting at the end of January. Trying to develop resources and a policy statement to help researchers understand their responsibilities and existing requirements to ensure the safety of those working in the field.

**Accident Report Review**

- Reviewed accidents for November and December 2014. Discussed TB exposure in Vet Med. Sreniawski explained that most of this was handled by Benton County Public Health with the cooperation of OSU. This strain of TB is treatable.
- Only one accident recorded for the college during this period. This is typical as most of our accidents occur in the field and this is a slow period for field work and ag work.

**New Discussions**

- There exists some confusion as to which safety trainings are being tracked centrally. Burkholder will check with Kay Miller in EH&S to get clarification.
- Criminal Background Checks. It was mentioned that there is a new policy from HR for those who work with animals or are working with hazardous materials.
- Who is ultimately responsible for the safety of graduate assistants if there is no supervisor listed in the system?