

**CAS Safety Advisory Council**  
**Bi-monthly Meeting Minutes**  
**March 19, 2015**

In attendance: Jan Auyong, Dave Bohnert, Carrie Burkholder, Frank Chaplen, Carol Cole, Gretchen Cuevas, Scott Culver, Dan Curry, Penny Diebel, Jim Ervin, Dan Kermoyan, Seth Spencer

**Updates**

- COAS and HMSC held a safety forum. Adventure leadership Institution attended to speak about safety training in the field. Offered through Rec Sports to provide emergency training to those working in the field. The group is working to include an aquatic portion perhaps the coming spring. It was suggested that an offering for the branch stations would be appropriate. (Field training, first aid, etc) This is available on the class schedule for students but hoping to begin offering for staff/faculty. Penny clarified that these are existing classes that are offered in the course catalog.
- Field Group update – Focus on those more than an hour from medical facility that should be trained in first aid. These courses are available at this time for a fee that the unit would have to cover. Next time the group meets they will work to define what their focus area will be. They would also like to see the university settle on a communication device for use by those out of range. At this time there is no protocol for workers to report when they are out in the field. This may become true in the future but now, there is no requirement by either the university or the college. This requirement should be from the unit level to regulate the requirements for reporting. The requirements should not be too prescriptive and the group should consider other forms already in place by other units, entities.

**Accident Report Review**

- January, February accident reports – incidents discussed and Carrie is looking into accident investigation report on Ag related incidents including ATV accident.
- Discussion regarding the sharing of information included in report and we were reminded that the situation can be shared in a general format but the specifics of the incident are considered confidential.
- Dan K. will send information regarding lab safety and glove requirements in the lab.

**New Discussions**

- Irrigation Safety – proposed update (Geoffrey Lewis NWREC). Discussion lead to agreement to add Geoffrey Lewis' suggested verbiage regarding valves to the manual. Consensus of group is that the items in the irrigation safety section should be reordered to put personal safety at the forefront and equipment maintenance at the end of the list.
- Pesticide infraction and ongoing education – Overview of infraction by employee regarding pesticide incident. In follow-up to the infraction, Oregon Department of Agriculture presented a workshop on pesticide safety. The training was well attended and those in attendance found the session helpful. The sessions were recorded and PowerPoints are available. Carrie will get the trainings posted for reference. Carrie will also send those recordings to Dan Kermoyan for reference.

## **Old Business**

- Farm Safety Training – discussion regarding last year’s program and looking forward to this spring’s program. Rather than having an in person session, would like to have all via video for more inclusion.
- Blackboard vs Canvas for non-academic purposes. At this time any non-academic entity will have to wait for Canvas transition. Blackboard is available until December. May have to use Blackboard this year and transition to new Canvas LMS for future trainings. Consideration of just posting on our website but there is no way to track users. Penny is going to see what the status is on the non-academic transition to Canvas.
- AnRS Farm Superintendent submitted SOP on hay bale handling to committee for review. Continued discussion on relevance of OSHA industrial standards vs Agricultural standards to be used in our ag operations. Kermoyan will work with Farm Superintendent on approval of SOP.

## **CAS SCC Meeting Schedule for 2015 – Location TBD**

May 14, 2015

July 16, 2015

September 17, 2015

November 19, 2015