**BIOLOGICAL & ECOLOGICAL ENGINEERING DEPARTMENT**

**COMMITTEES AND SPECIAL ASSIGNMENTS 2016-2017**

**Note: BOLD items require special attention by the designated committee**

**Computer/Web:**  Bolte (chair), Cohen, Zimmerman, Thorp

* Maintain web site
* Review departmental computing policies

**Graduate Program:** Murthy (chair), Good, Liu, Selker

* **Develop Cat I proposal for MEng Program**
  + **Sub-committee: Stephen (Chair), Hong, Chad, Desiree, John B.**
* **Identify and implement recruiting strategies**
* Define needs/process for tracking graduate student progress
* Review graduate programs offerings and policies
* Review applications for admission to the Graduate Program

**Undergraduate Program:** Higgins (chair), Good, Chaplen, Cohen, Tullos

* **CAT II proposal for BEE 200-level programming course**
  + **Ecological Engineering Program**
  + **Sub-committee: Chaplen (chair), Murthy, Higgins, Good, Bolte**
* **Monitor Ecological Engineering undergrad program**
* **Identify and implement recruiting strategies**
* Define needs for tracking student progress, accreditation

**Space:** Selker (chair), Ely, Murthy

* Develop plan for Annex

**Faculty Status and Mentoring:** Tullos (Chair), Higgins, Selker

* Monitor mentoring for tenure-track faculty

**Scholarship and Awards:** Ely, Liu, Tullos, Selker

* Promote the scholarship program of the department
* Review applicants for scholarships and awards and recommend recipients

**Social:** Zimmerman (Chair), Bolte, Cohen

* Plan a variety of student, faculty, and staff social activities including families where appropriate. Activities include the Fall Welcome, Spring Social, retirement, holiday or other appropriate events.