



PURPOSE

The purpose of this program is to provide financial assistance to undergraduate students in the College of Agricultural Sciences who are participating in low-paying or volunteer internships *that contribute to their educational goals and to the fields of agriculture and natural resources*. Funds may be used to help offset expenses including transportation, living expenses, tuition, projects, and research only. Applications for International Internships will also be considered for additional support from the Global Experience Fund.

CRITERIA

1. Primary consideration is given to undergraduate students participating in volunteer, low-paying, internships; or internships that require unusual expenses.
2. Must be enrolled as an undergraduate in a College of Agricultural Sciences major.
3. Relationship of internship to the student's expressed educational goals.
4. Faculty recommendation.
5. Minimum overall cumulative grade point average of 2.75; preference to 3.0 and above.
6. Student's financial need.
7. Quality and content of student's essay.
8. Leadership potential and involvement as documented on a resume.

INSTRUCTIONS FOR COMPLETING APPLICATION FOR FUNDING

The application packet must include:

- A completed application form.
- A one-page essay explaining your educational goals; relationship of the internship to your educational goals; relationship of the internship to agriculture or natural resources; how this funding support will be used; describe the new experience and knowledge you hope to gain through this internship.
- A statement identifying proposed learning outcomes as discussed with an internship advisor.
- A letter from a faculty member supporting your request for funding.
- An unofficial transcript of all college-level coursework completed to date.
- A resume.

Submit the completed application packet to the Academic Programs Office, 147 Strand Hall by

- October 18, 2019, for winter term consideration
- January 24, 2020, for spring term consideration
- April 17, 2020, for summer and fall term consideration

Exceptional applicants will be interviewed for further consideration. Funding decisions will be made following the interview process.

For more information, contact:

Dr. Dale Weber
Internship Support Committee Chair
202 Withycombe Hall
(541) 737-2144
Dale.W.Weber@oregonstate.edu

Paul Dorres
Academic Programs Office
147 Strand Hall
(541) 737-5655
Paul.Dorres@oregonstate.edu

College of Agricultural Sciences
E. R. Jackman Friends and Alumni Internship Support
Program 2019–2020 APPLICATION FOR FUNDING

PERSONAL INFORMATION

Last name _____ First name _____ Middle initial _____

Student ID#: _____ E-Mail address _____
(Communication with you regarding your status will be sent to this email address).

Local address _____

City _____ State _____ Zip _____

Local telephone _____

Permanent address _____ Permanent Telephone _____

City _____ State _____ Zip _____

College major _____ College minor _____

Class standing _____

Expected date of graduation _____

Cumulative GPA _____ Earned credits _____

INTERNSHIP INFORMATION

Internship Location _____ Internship Dates _____

Internship Position/Title _____

Type of Internship (Check all that apply): Research _____ Industry _____ On Campus _____ Off
Campus _____ International _____

How many credits do you plan to earn by completing the internship? _____

What term/year do you plan to enroll for credit? _____

Note: You must be enrolled for at least one credit in the term you wish to receive the funds.

Please identify the individual who will be supervising you at the internship site:

Name _____ Title _____

Organization name _____ Organization telephone _____

Organization address _____

Please identify the faculty member who will be serving as your internship supervisor:

Name _____ Title _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Be sure to discuss possible learning outcomes with your advisor to include in your Statement of Proposed Learning Outcomes.

PROGRAM BUDGET

Expenses Directly Related to Internship:*

Transportation (airfare, daily ground transportation)	\$ _____ +
Living expenses (rent, food, utilities, insurance, etc.)	\$ _____ +
Tuition (for internship credits only)	\$ _____ +
Supplies required but not provided	\$ _____ +
Miscellaneous (passport, vaccinations, offset lost wages)	\$ _____ =
<u>Total Expenses</u>	\$ _____

Income:

Expected internship stipend or salary	\$ _____ +
Additional resources	\$ _____ =
<u>Total Income</u>	\$ _____

Scholarship:

<u>Amount requested</u> (generally the difference between Total Expenses and Total Income)	\$ _____
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Please complete the budget narrative on the next page.

*Expenses should reflect actual costs

Budget Narrative: (Describe your budget expenses, income, and scholarship request.)

Please attach your Resume, Essay, Statement of Proposed Learning Outcomes, Faculty Support Letter, and Unofficial Transcript.

I certify that all information provided on this application is accurate, and I hereby authorize the Academic Programs Office to review my student records for the purpose of content verification.

Signature _____

Date _____