



**Oregon State University**  
**College of Agricultural  
Sciences**

## **Policy on OSU Hatch Collaborative Project Team Funds**

**Effective: FY2024**

The Hatch Act of 1887 established financial support for research through the designation of a state Agricultural Experiment Station (AES) at land grant universities that exists to this day. For OSU, Hatch Funds are assigned to 5-year research projects designed to contribute to the broad research mission of the USDA-NIFA. At OSU, Hatch funds are used to partially support faculty salaries. All faculty in CAS with a 20% or greater AES appointment are required to participate in, and report on, a Hatch or Hatch Multistate research project that is aligned with their overall research program.

Participation by CAS faculty in Hatch research projects can be met through participation in one of the following 1) an OSU Hatch single investigator project, 2) a Hatch Multistate research project, or 3) an OSU Hatch collaborative project. This policy statement specifically relates to the administration of funds assigned to OSU Hatch collaborative projects.

OSU Hatch collaborative projects are solicited by the Associate Director of the Oregon AES / CAS Associate Dean of Research, are peer reviewed, align with USDA-NIFA objectives, and overlap with CAS Strategic Advantage themes. Each 5-year project proposal identifies a lead PI and 5-15 team members.

Project leaders for OSU Hatch collaborative projects receive enabling project team funds totaling \$40,000 as an annual budget allocation, per OSU FY, for direct support of the Hatch collaborative research project team they direct. Use of these team funds is expected to meet the goals of the project and benefit of the overall project and the participating faculty and must adhere to all federal policies for administering [USDA-NIFA capacity awards](#). Allocated support will be monitored for appropriate use and tracked using specific activity codes established for each project.

Permitted expenditures must follow USDA-NIFA guidelines (including Uniform Guidance) and be aligned with the project objectives. Appropriate expenses may include services, supplies, domestic travel, and salaries for individuals supervised by any of the approved project participants as long as the work supports the project objectives. All travel expenses will be expected to document applicability to project objectives. Hourly student wages and stipends for GRAs, but not tuition, are allowed.

The OSU Hatch collaborative project leader is responsible for managing the annual project team funds budget and ensuring appropriate use. The OSU Hatch collaborative project team funds budget will be managed on the OSU fiscal year cycle (7/1 – 6/30). Overspending is not permitted. Any annual deficit balances at the end of the OSU fiscal year will be charged to the department of the project leader. Carryforward is not permitted. Any funds remaining at the end of the OSU fiscal year will be returned to CAS. Returned funds will not affect future annual allocation for ongoing projects. Participants must be up-to-date on all annual project reporting requirements in order to receive annual OSU Hatch collaborative project funding allocations.

Project leaders may be requested annually to provide an update for intended use of project support funds. OSU Hatch collaborative project support allocations are distributed at the discretion of the Associate Director of the Agricultural Experiment Station.

Any exceptions to this policy need to be approved in advance by the Associate Director of the Agricultural Experiment Station.