

College of Agricultural Sciences

November 2, 2022

# WEBSITE COORDINATORS MEETING



**Oregon State**  
University

# Social Media

- Ben Davis

# Taking Payments Online (Touchnet)

## Types of stores

- Products ([Beaver Classic](#))
- Conferences Registration ([MicroPlastics](#))
- Service Lab ([Soil Health Lab](#))

## Processes to set up

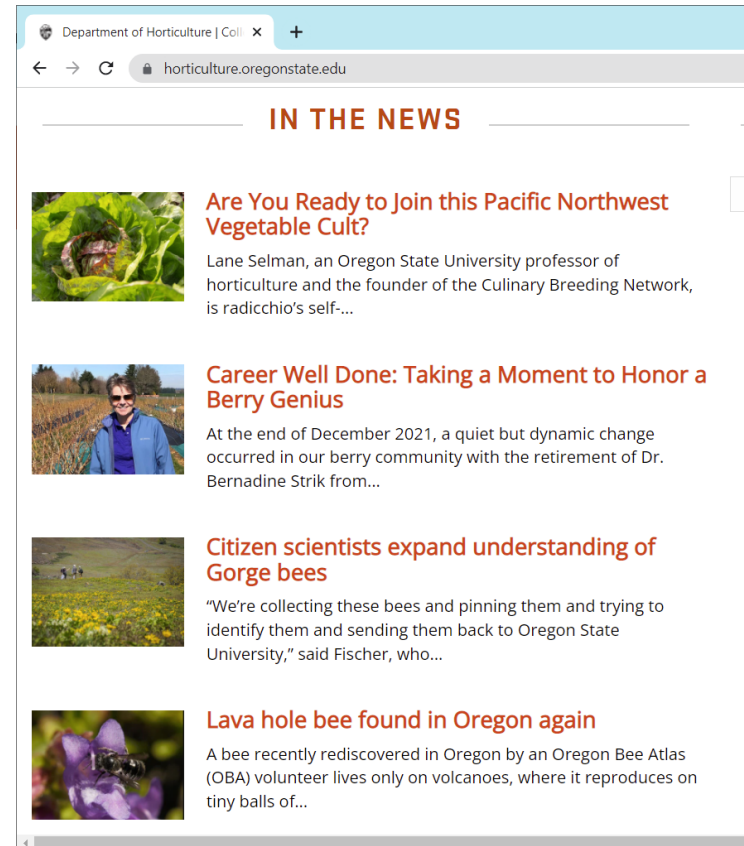
- Who needs access
- Accounting Detail Codes
- Products

# Make a Donation

- OSU Foundation changed their website
  - They no longer support links that go directly to a specific fund.
  - <https://give.fororegonstate.org/PL1Uv3Fkug>

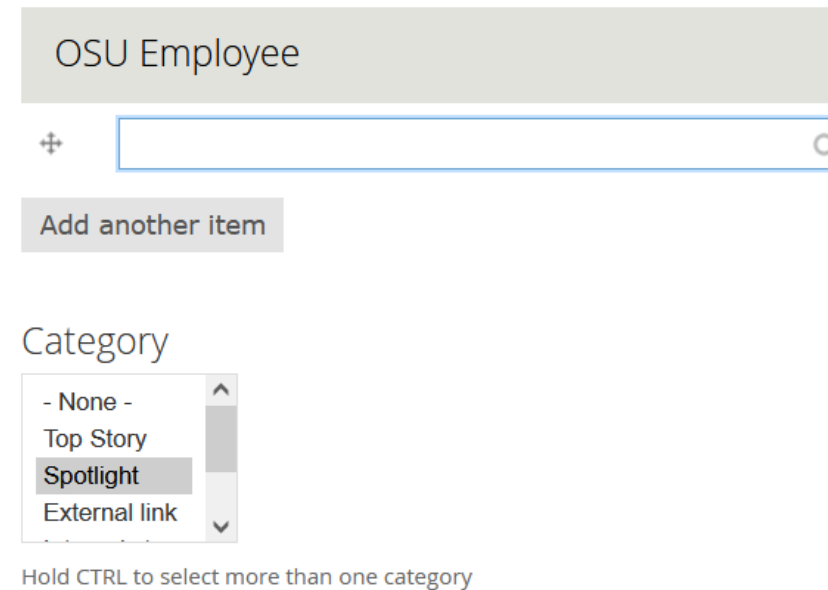
# News Articles

- Content -> Add Content -> Article
- Enter content in fields
- Body – first 200 characters will appear in the news feed
- Source – If the story is on another website enter the URL. If the story is in the Body field of this node, leave the URL field blank



# News Articles

- OSU Employee => type name and select from the pop-up list
- Category => Spotlight



OSU Employee

+

Add another item

Category

- None -
- Top Story
- Spotlight
- External link

Hold CTRL to select more than one category

# Profiles: OSU Person Tab

- Pronouns

Pronouns

- None - ▾

- None -

he/him

she/her

they/them

Address

regonstate.edu

n's email address, if available.

- News/Publication Feeds

My News Articles

**A** news\_items\_larch - Full News list - user block ▾

Arguments

A comma separated list of arguments to pass to the selected view. Any token from the placeholder to arguments with a pair of double quotes.)

▸ Placeholder tokens

**B** Digital Measures Awards

☐ Show my Digital Measures awards report.

**C** Digital Measures Publications

☐ Show my Digital Measures publications report (you should disable the 'My P

**D** Extension Site Publications

☐ Show my publications listed on the [OSU Extension Service](#) site.



Associate Professor (Practice)  
she/her



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Lane County Extension  
996 Jefferson Street  
Eugene, OR 97402

Small Farms

Lane County (also serving Benton and Linn Counties)

▸ At OSU

▸ Professional Accomplishments

▸ My Awards

▸ My Publications

▸ Outreach and Extension

▾ My Media



### **AGRITOURISM ADDS TO FARMERS' BOTTOM LINES**



While it seems like just another way to get customers in the door to buy products, it's more about telling the story of the product, be it fleece from the alpaca or varietal of grapes.

[Full story.](#)



# Dashboard Management

- See your group content
- Manage your site footer
- Manage your employee directories
- Manage your menu

# Page Footer

- Group Dashboard
- Edit tab
  - Contact Info tab
  - Social Media tab

Group Identity	Contact Info
Display Options	
Contact Info	
Make A Gift Options	
Social Media	
Group Stylesheet	
Menu settings Not in menu	
Domain access options 2 affiliates	
Book outline Not in book	
URL path settings Automatic alias	
URL redirects No redirects	

### Contact Info

The contact information for this group or department. This can show as

Location Name

Department of Biological & Ecological Engineering

Enter the name of the location for this group, department, or unit. For e

Address

116 Gilmore Hall

Enter the street address for this group, department, or unit.

Address 2

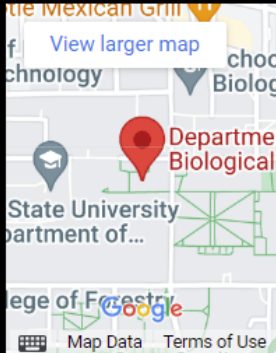
124 SW 26th Street

City

Corvallis

Enter the city for this group, department, or unit.

State



View larger map

Department of Biological & Ecological Engineering




116 Gilmore Hall

124 SW 26th Street

Corvallis, OR 97331


[Send E-mail](#)

**Phone:** 541-737-2041




**Information For:**

- Faculty & Staff
- Current Students
- Policies & Procedures
- Safety
- Forms & Documents

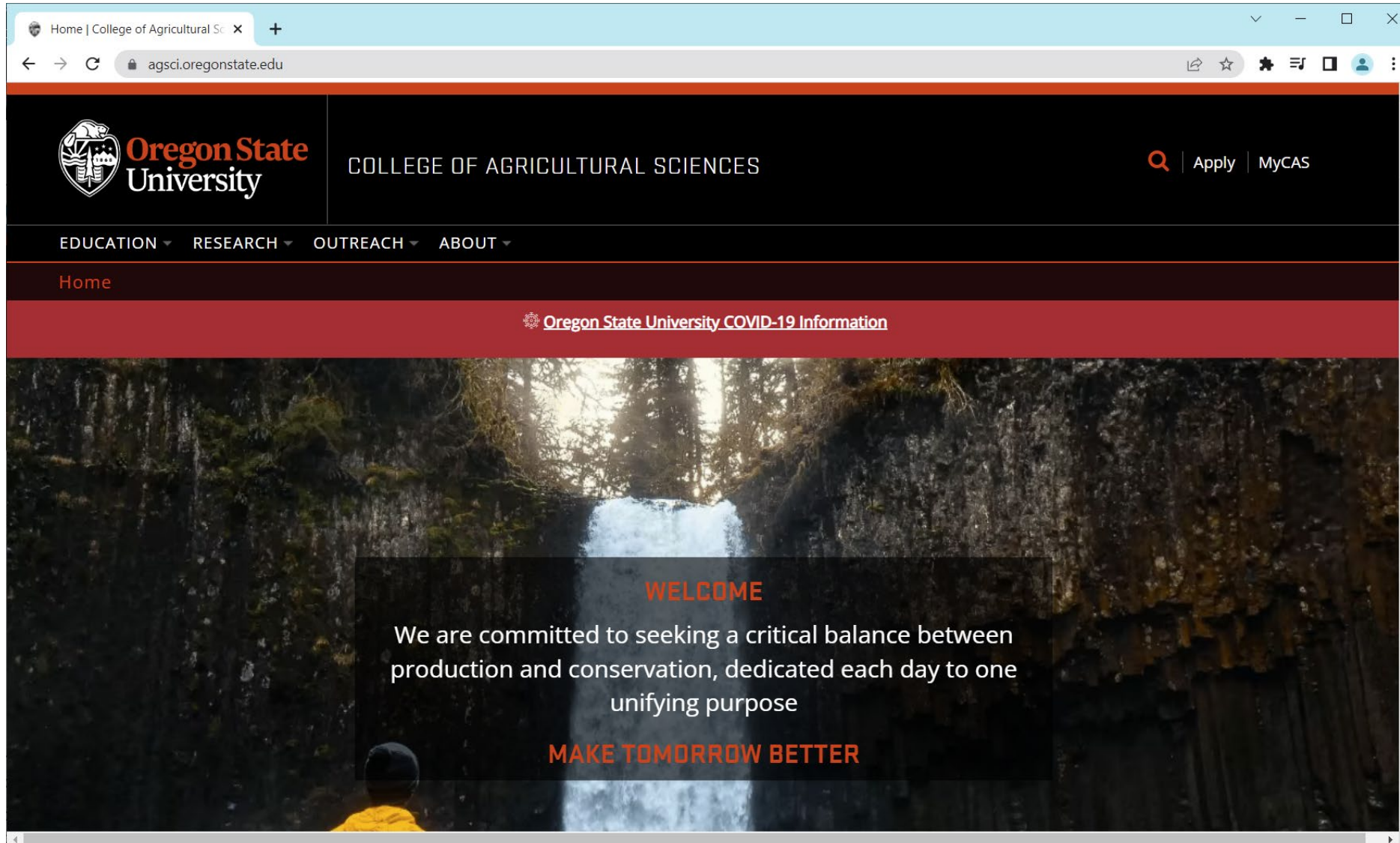


College of Agricultural Sciences



College of Engineering

# New Larch theme



# Paragraph content type

- Content ->
- Add Content ->
- Paragraph Page

The screenshot shows the Drupal CMS interface for the Oregon State University College of Agricultural Sciences (CAS) website. The top navigation bar includes links for Dashboard, Content, Structure, Appearance, People, Modules, Affiliated content, and Configuration. The 'Content' menu is open, displaying a list of content types: Add content, Books, Buildings, Departments, Files, Import, Locations, Webforms, 150 Species, Announcement, Art About Agriculture, Article, Basic page, Biblio, Book page, Course, Degree, Degree Fact Sheet, Degree Fact Sheet - Graduate, Enterprise Budgets, FAQ, Feature Page, Feature Story, Feed, Funding Opportunities, Fun Facts, Greenhouse Section, Group, Highlight, iFrame, Image Album, Lab, Multi Menu, Navigation Grid, Our Best, Paragraph page, Parent Book Page, Parent Unit, and Plant Variety Release. The 'Paragraph page' option is highlighted. Below the menu, the main content area shows a group node with a 'View' button and a 'Filter by Content Type' dropdown menu. The URL at the bottom is <https://agsci.oregonstate.edu/node/add/paragraph-page>.

## Larch PictureBox Grid

### RESEARCH & EXPERIMENT STATIONS



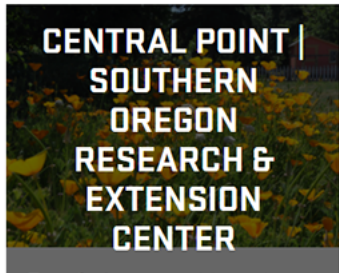
Production and use of food products from the ocean and estuaries



Ornamental and nursery crops, small fruits and vegetable production



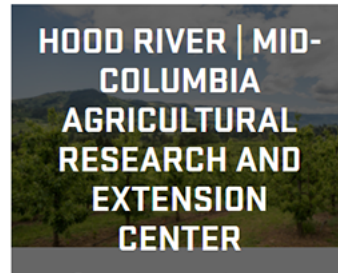
Rangeland ecology, livestock management, wildlife



Tree fruits, vegetable and seed crop production, integrated production practices



Irrigated crops, cereals and forage production



Pear, cherry and apple production, postharvest storage and handling, integrated production

## Larch Vertical Tabs

### ► Structure + Vision

- Policies + Procedures
- For Researchers
- New Employees
- Internal Service Units
- Events + Awards
- Safety + Compliance
- Unit Specific

### Resources

- University Resources + Tools

### Structure + Vision

- College Leadership Directory
- College Employee Directory
- Organizational Chart
- Deans' responsibilities
- Mission, Values, and Emphasis
- Strategic Advantage Ignite Sessions
- College of AgSci Zoom Backgrounds
- Community Agreements for Real Engagement [CARE] Commitment

# Larch Adjustable Columns

On-line tutorial

- <https://agsci.oregonstate.edu/cas-communications/training-materials/paragraph-page>



# Column width

The page has a 12 point grid that is responsive to the size of the viewing device.

- **Extra-small** = cell phone
- **Small** = tablet
- **Medium** = laptop
- **Large** = desktop, large laptop

# Creating the page layout using Columns

Using **column with** to set a row layout

2 equal columns = 6+6

3 equal columns = 4+4+4

4 equal columns = 3+3+3+3

1/3 – 2/3 columns = 4+8

Using the **column offset** adds space before the column.

To center 1 column on the page with a margin

Offset = 1, column = 10

Offset = 2, column = 8

Offset = 3, column = 6



# Other Questions

- Can multiple people be a unit's "website coordinator"?
- Creating web forms. Compare to Qualtrics or Google Forms.
- Editing the contents of the drop down menus.
- I would like to know how to create new Pages and how to link information or pictures together.