**College of Agricultural Sciences F&A Cost Waiver Policy**

Facility and Administrative (F&A) costs are actual cash expenses of the university related to research and other activities. Normally, the University accepts the sponsor’s F&A rate. If a unit representative seeks a reduction in the F&A rate, the following policy applies to the waiver.

**College policy regarding responsibility for the waiver cost:** the requesting unit, not the College, is responsible for absorbing the foregone F&A costs.

**Procedure:** Complete the University F&A Waiver Form available at [https://research.oregonstate.edu/osraa/forms-and-rates](https://research.oregonstate.edu/osraa/forms-and-rates). After obtaining the unit head signature, route the form to the CAS Deans Approval email or DocuSign signing group for the Dean signature.

Effective: 10/26/20