



Oregon State University
**College of Agricultural
Sciences**

Faculty Professional Development Grant
Call for Proposals—Due: September 30, 2024

PURPOSE:

To promote professional development leading to excellence in teaching and instruction, innovative extension programming, or the development of new methodologies or collaborations in research.

JUSTIFICATION:

The award should contribute to your professional development, such as attending a workshop (not presenting at a conference) to enhance an aspect of your position (e.g., teaching, research, DEI), establishing an international collaboration, participating in a faculty exchange, developing research collaborations, learning another skill set, language, method or technology, grant writing, a novel educational experience, etc.

FACULTY DEVELOPMENT GRANT

- Up to \$2,000; funds must be expended by August 29, 2025.
- Preference will be given to proposals that supply matching funds and to faculty who have not previously received a Faculty Professional Development Grant.
- One per faculty member per three-year period.
- It may be used for faculty development, training, improvement of professional effectiveness, travel, registration, etc.
- It may not be used for salary or to support travel solely to attend a conference.
- Who is eligible: tenured & tenure-track faculty, Professor of Practice, Instructors, Senior Research, Research Associate, and Faculty Research Assistants; must be appointed at an FTE of 0.5 or greater.
- The dean's office will make selections based on enhancing our strategic advantages and the potential impact of the proposed activity on grant and scholarly productivity, student success, extension effectiveness, and professional/workplace improvement.

APPLICATION PROCESS:

- Complete the attached Application Form (below).
- Specifically, indicate how the award will increase your personal development (e.g., skills, professional network, international/cultural acclimation) and how it would enhance your program development (e.g., enhance your courses, grant proposals, research program).

College of Agricultural Sciences Professional Development Grant
APPLICATION FORM

Name:

Department/Unit:

Funding Requested:

Matching (if supplied):

Supplied by:

Signatures:

Faculty

E-Mail

Unit Leader (to recommend and verify match)

E-Mail

1. Proposed activity focused on faculty professional development in research, teaching or extension (150 word limit).

2. Expected outcomes of the proposed activity (150 word limit).

3. How it will benefit your professional development in research, teaching or extension (150 word limit).

4. Estimated budget and justifications (150 word limit).

To Submit your application, please route this completed form through DocuSign with the following signing order:

1. Faculty Submitting Form – signature
2. Unit Leader – signature
3. CAS Deans Approval Signing Group – receives a copy
 - a. Note: In DocuSign - search for the CAS Deans Approval Signing Group, under “Name” and add as the recipient. Leave the email address line blank