**Annual Goal-Setting Template for Coming Year**

1. Please submit your proposed goals for the period xx to xx. Goals should answer the questions: What? When? Goals should be specific (deliverable) and measurable (what are the expected results, options, methods, pieces/phases of a larger project that will be tackled in a year).
2. Attach a copy of your updated position description (PD) if PD is updated during this review process.
* **Significant goals for your research and/or extension programs**

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* **Number and tentative titles for publications and where you plan to publish them**

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* **Grant proposals you plan to submit with the tentative title**

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* **Courses you plan to teach**

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* **Extension faculty: planned extension and outreach programs, including the size and type of audience targeted, and potential impact.**

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* **Planned professional activities**

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* **Specific service or committee**

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* **Planned professional development and personal improvement activities**

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* **Planned diversity, equity, and inclusion activities**

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