

**CAS Safety Advisory Council
Meeting Minutes**

July 21, 2016

I. Call to Order

- In attendance: Lowell Fausett, Mike Sreniawski, Kevin Buch, Penny Diebel, Gretchen Cuevas, Jennifer Cohen, Ervin. Carrie Burkholder, Dan Kermoyan
- Absent: Dave Bohnert, Dan Curry, Jeff Strang, Tim Weinke

II. Updates, announcements, any new agenda items?

- a. Vote on new meeting time – Burkholder
 - Changing council meetings to third Tuesdays at 10:30-noon. Gretchen resending invite to calendars.
- b. EH&S updates – Sreniawski, Kermoyan
 - Going to Pendleton, Hermiston and Moro for hazardous waste pickup.
 - Lab coat program: Vendor cannot manage laundry service to non-Corvallis locations. Options at this time are to provide coats and launder at station if station has dedicated facility. Cannot be washed in another common laundry area. Dan K will work with Carol Cole for a pilot program for off-site distribution. So far about 1000 people using service on campus.
 - Recent changes regarding cranes (including hoists)/forklifts from OSHA. Mike putting together university inventory to ensure compliance. He will work with Carrie for CAS units. Formalized training requirements are coming.
 - EHS starting to work on a very basic shop training for those working in that type of an environment.

III. Review UHSC meeting and accident reports – Burkholder/Sreniawski

- a. UHSC updates – Sreniawski
 - o Hydrofluoric acid –developing a standard campus wide SOP that will be a reference to individual lab-specific SOPs. Need for yearly update with Samaritan to be sure they can still treat for exposure.
 - o On-Campus Safety walk through – Done on campus by UHSC and Carrie is wondering if the stations should also be doing walk through safety inspections on a regular basis.
- b. Freezer/cold room SOPs and alarms
 - o Mike S. and team working on plan for Freezer and Cold room SOPs. Could be more of a facilities issue if there is need for alarms.
- c. Accident reports: April, May, June
- d. Accident reports: April, May, June- Ongoing discussion of chainsaw safety.

IV. Action item follow-up / Old business

- a. Field Work Safety program update – Burkholder
 - o Carrie working to college policy on field work safety. Discussion of how to roll this program out to the units as a whole. Kevin suggested group sessions for research faculty. Carrie will get feedback from units on interest in a seminar. Suggestion to start with annual Administrators Workshop as the administrators are ultimately the responsible party. Also an opportunity at the New Faculty workshop annually. Penny will investigate having it incorporated into Administrators Workshop in November.
- b. Canvas Safety Training – Burkholder
 - o Rolled out for CFU in June. The training went well but the Canvas site still is not ideal. No date stamp on when the training was completed. No self-enrollment. Now working on an animal research farm safety/compliance component.

V. New Business

- a. Shared lab/office space. Any leeway with food and beverage? – S, K
 - o Dan K is working on a policy to address this problem but it is not yet completed. Leeway with policy will depend on hazards present. Hallway break station is an issue due to ADA and Fire Marshall policy. Guidance should be available by end of next month.
- b. OSU water testing – Sreniawski, Kermoyan
 - o Dan K said EH&S has completed testing all buildings on campus for lead & copper. Sending sample kits to stations. All results are posted on the EHS website. Stations with well water already do regular testing however the real concern is with fixtures contaminating drinking water so this test will be in addition to the regular testing.
- c. Fume hood issue in Gilmore – Cohen
 - o Hood had been vented outside and then back into the lab. Facilities attributed to former employee and may be more on campus. Jennifer will email location to Dan K and he will investigate.
- d. Fire extinguisher maintenance outside EH&S purview; such as dwelling units, labs, station facilities.
 - o Monthly inspections can be done by anyone as long as they know the requirements. Annual inspection can be done by trained personnel and should be documented. Jim Patton has training that he has done for EHS and could perhaps train someone here (Carrie B.) to do the annual inspections at the rental units. Jim Ervin has the tenants do monthly inspections and has the EH&S do the annual inspection. Units should be replaced every five years. Research stations use vendor for annual inspections.