

**CAS Safety Advisory Council  
Meeting Minutes**

January 17, 2017

- I. Call to Order** – In attendance: Carrie Burkholder, Kevin Buch, Dan Curry, Jeff Strang, Jennifer Cohen, Gretchen Cuevas, Penny Diebel, Carol Cole (video), Dave Bohnert (video). Absent: Jim Ervin, Tim Weinke, EH&S representatives.
- II. Updates, announcements, any new agenda items?**
- a. WPS train-the-trainer workshop – Burkholder – Feb 1<sup>st</sup>. Geared towards farm supervisors and managers.
  - b. CAS SAC Membership – Burkholder – Membership will continue as before. The committee could benefit from having a person to represent laboratory research. Perhaps EMT or Botany. Carrie will contact Lynda C for a “volunteer”. Penny suggested adding a graduate student as well that works in a lab to give another perspective. Also discussed an undergrad from Ag Executive Council to represent student clubs.
- III. Review UHSC meetings and accident reports – Burkholder/Sreniawski**
- a. UHSC updates – Burkholder, Sreniawski - No updates
  - b. Accident reports: November, December – no updates
  - c. Review college accident report data compiled over period - The report sent to group is useful to identify patterns over a longer period. Reporting system has changed over the last few years and is slightly improved but still has room for improvement.
- IV. Action item follow-up / Old business**
- a. CAS Safety Contact trainings – There would be a benefit to have Carrie schedule a 60 minute session with the CAS New Faculty group regarding safety rather than just a 10 minute session in Admin Mtg. Carrie to follow up with Liz Webb. Unit Safety Contacts: Is there a need for a single training or would that be inefficient since there are different needs across units. Suggestion for two workshops that would have different focus such as general safety and

field/farm safety. The intent of these workshops is to educate the unit safety contacts on of the regulations and associated requirements so they can do their jobs effectively. We could try two trainings in one day, general and ag option- Idea 1: Perhaps model it after the administrators meeting and incorporate different workshops for attendees to choose from. Idea 2: Strong feelings expressed to minimize travel via video or having a session on the east side and one on campus. Penny expressed that these should be open to safety coordinators for each unit/group as well as one or two others from unit.

## **V. New Business**

- a. Kevin Buch will send info regarding this CPT/First Aid classes. He will travel to off campus stations if requested. Cost is \$50 per person. The course can be tailored to the situation for the area covered (fieldwork, farm, office, etc.) Carol C noted that they have had him come to Newport several times and have had outstanding response to his course. Currently there is no university requirement for this training but it is a benefit for all especially those working remotely. Stations would benefit from the classes and if cost is an issue, Carrie mentioned that the college might be able to provide a grant to cover the costs.

## **CAS SAC Meeting Schedule for 2017 – Strand 168**

March 21, 2017

May 16, 2017

July 18, 2017

September 19, 2017

November 21, 2017