

## **CAS Safety Advisory Council Meeting Minutes**

November 21, 2017

**Members Present:** Carol Cole, Barb Lagerquist, Tim Weinke, Seth Spencer, Gretchen Cuevas, Jennifer Cohen, Penny Diebel, Dan Curry, Jim Ervin, Lowell Fausett, Carrie Burkholder

**Members Absent:** Dan Kermoyan, Dave Bohnert

**Guest:** Sam Gras, Health & Safety Coordinator, OSU GO

### **Updates, announcements, new agenda items**

EH&S – Mike Sreniawski left OSU. No one specifically handling occupational safety. Also lost Lance Jones who handled lab safety

Update on CAS Emergency Operations Plan - now down to one unit that has not submitted. Carrie created folders in BOX and each unit is responsible for updating their own plans in that document. Ongoing employee training will be necessary for the units.

Update on University LMS– Committee has made their recommendation to the university but nothing has been actually purchased. Held up by search for new HR director. Leaning toward Bridge, which is by the same company that developed Canvas. This would make for easy migration and integration.

### **Review UHSC meetings and accident reports – Burkholder/EH&S**

UHSC updates – recently approved a revised charter. Will be reviewing all campus safety policies in coming months to ensure relevancy and that they are current.

Accident reports – September, October – (Reminder that if there is any chance that there is a work related incident it has to be reported to ensure that the employee is covered if the injury escalates.) \*Tetanus shot: can we require farm and facility employees have a current vaccination? Carrie will check with Occupational Safety to see if that is feasible. Perhaps ask to have the employee “cleared” by the university. Weinke asked how to track high school students or non-employee/students on the station. Discussion of asking for a waiver for those students to cover our end.

### **New Business**

International Travel Resources: Sam Gras – Health and Safety Coordinator, Office of Global Opportunities (all international travel health and safety coordination) – New portal for international travel registry through the OSU GO website. Provides 24-hour emergency response covering all university affiliated student and employee international travel. Also available for international travel planning.

When in need of emergency services while traveling, call OSU Public Safety first and they will transfer to the 24-hour line. Penny: Students participating in International internships not affiliated by OSU can use the registry. Can the students opt out of the \$2 per day insurance coverage? How can the students be better notified that these charges will hit their student account? Need follow-up from Sam Gras.

### **CAS SAC Meeting Schedule for 2017, 2018 – Strand 168**

January 16, 2018

March 20, 2018

May 15, 2018

July 17, 2018

September 18, 2018

November 20, 2018