

## **CAS Safety Advisory Council Meeting Minutes**

September 21, 2017

**Members Present:** Dave Bohnert, Carol Cole, Tim Weinke, Jim Ervin, Kevin Buch, Carrie Burkholder, Penny Diebel, Jennifer Cohen, Gretchen Cuevas, Dan Curry, Kevin Buch

**Members Absent:** Seth Spencer, Lowell Fausett, Dan Kermoyan

### **Updates, announcements, new agenda items**

New OSU website for University Policies and Standards website found at <http://policy.oregonstate.edu/> - The site is still a work in progress and some links, etc. are not accurate. If someone finds problems with a policy within the site, – contact Christopher Viggiani in the Office of University Compliance

Update on CAS Emergency Operations Plan – Still in progress but close to having full college compliance. At this time waiting on four units to complete their plans. We have a shared folder with OSU Emergency Management in BOX for archiving the EOP documents. Will create a folder for each of our units and give them access so that they can be responsible for ensuring changes are uploaded. The information on personnel emergency contact information should not be put in BOX but kept internal to the unit.

Overview of CAS New Faculty welcome and CAS Admin's meeting – (Carrie could bring information to this group as relates to safety such as the boat safety program) **Admin meeting recap:** Existing compliance and record keeping can make the difference when we are subject to investigation or fines. New LMS should be up and going within the year for safety training and other compliance. When fines are levied, a determination will be made as to where the most fault lies. Sometimes fines are paid by the university, college, unit, or faculty.

We are once again without a USDA/ARS member – Carrie will contact as soon as a new person has been identified.

SAIF Agricultural Safety Seminars have been scheduled. Carrie will send notification out to our units.

### **Review UHSC meetings and accident reports – Burkholder/EH&S**

UHSC updates – UHSC is working to start a program for recognizing safety achievements across campus.

Accident reports – May, June, July, August – Continued reinforcement that all accidents need to be reported including student, employees etc. Usual higher level of accidents reported due to field season. No serious incidents.

### **New Business**

Bridge LMS – OSU is getting closer to a university wide learning management system. Also new iRIS system is online and will be used for the Office of Research Integrity. Initially for conflict of interest reporting but will be extended to all other areas.