

## CAS Safety Advisory Council Meeting Minutes

Nov 20, 2018

**Members Present:** David Jacobsen, Alison Storms, Lowell Fausett, Penny Diebel, Jennifer Cohen, Gretchen Cuevas, Carrie Burkholder, Kevin Buch, Jim Ervin, Tim Weinke

**Members Absent:** Dave Bohnert, Dan Curry, Seth Spencer

**Updates/Announcements:** Hatfield update – Bamberger took a position as the new Facilities Mgr. Cleared up confusion about quarterly inspection requirements. No formal OSU policy or College policy exists to meet OSHA quarterly inspection requirements. Unofficially, this requirement is met through all of the existing inspections that occur on and off campus. Waiting for EHS to hire Occupational Safety person for direction on how to accomplish this officially.

Safety training update – new Bridge Product Manager has been hired. Our College will be involved with this person to develop the training to meet our needs. EH&S will start to use Vivid training modules to present their trainings.

New EH&S Director is Tom Doyle. Still looking to fill three other roles in EHS.

OSU no smoking policy and off-campus locations – we received information from OSU Public Safety to clarify OSU smoking policy for our off-campus locations. There can be no smoking on ANY OSU PROPERTY; this includes off-campus research sites, fields, and facilities.

**Review UHSC meetings and accident reports:** UHSC committee discussed the Safety Purchase Program offered by Risk Management and EH&S. This program funds safety-related purchases that promote a safer work environment. Example of approved project was a greenhouse lift ladder. There is quite a bit of funding available. They will fund 75% of project up to 5K.

Accident reports – July, August, September, October – There were a couple of accidents that occurred while employees were in the field and this was a reminder that we need to focus on fieldwork emergency action plans to ensure the correct response and ensure the safety of our field employees.

**New Business:** Fire extinguisher inspections – we need to clarify inspection policy for our off-campus research locations. Monthly inspections are not occurring and station personnel may not be aware of location of all extinguishers. College will work with EH&S to clarify responsibilities. They are currently barcoding each extinguisher which will help with compliance and efficiency of inspections. All extinguishers in vehicles have to be mounted securely.

Student employment and hazardous work – Although there may not be explicit guidance on what work student employees are allowed to perform, there does need to be limitations as to what work a student can be assigned if the work poses a hazard. If the work is hazardous and the student employee does not have training and experience in this type of work, it probably shouldn't be assigned. As an example, an unexperienced student worker should not be assigned roofing repairs because of the dangers involved, training requirements, and regulations surrounding such work. Best to hire skilled labor for those duties. Training and documentation of such is key.

Sexual misconduct training – Terron Anderson from EOA is assigned to our college. There is mandatory training, which will be being rolled out college by college by the university.

**CAS SAC Meeting Schedule for 2019 – Strand 168**

January 15, 2019

March 19, 2019

May 21, 2019

July 16, 2019

September 17, 2019

November 19, 2019