

CAS Safety Advisory Committee

Minutes

April 7, 2023, 10:00 – 11:30 am by ZOOM

In attendance: Selby Boerman, Dave Bohnert, Carrie Burkholder, Lydia Graber, Meghan Heineman, Pete Loschl, Alison Storms

Absent: Dan Curry, Hilary Gunn

1. Welcome and introductions – Webpage for this committee will be edited to represent current membership.
2. Finalize CAS SAC Charter – Final charter is posted in our shared Box folder.
3. Meeting method, frequency, day, and time – The committee will meet on the second Wednesday of each quarter in the morning. Time to be determined.
4. Review safety update at CAS Administrators' meeting on April 3rd
 - a. Workplace Safety Culture Taskforce – To meet recommendations of the taskforce, I sit on the UHSC, this committee will meet quarterly, I will provide safety updates at our CAS Administrators' meetings quarterly based on this committee's discussion, I will hold quarterly meetings for our unit safety contacts.
 - b. Interpersonal violence – Carrie will draft an email about resources, the committee will provide input, and email will be sent to unit heads and unit safety contacts to be distributed to unit employees.
 - c. Pesticide Use Policy – The College will be updating this policy utilizing Kaci Buhl from PSEP and input from college stakeholders. Should be completed this spring.
5. Safety issues for students/academics – Will hold an agenda item for topics related to student safety and academic issues. Rachel will do research about safety issues specific to clubs and organizations as well as international travel.
6. Fieldwork vehicle safety – Carrie and Pete have been asked to participate in a university-level workgroup on fieldwork safety and they will try to encourage this workgroup to consider vehicle safety standards in their work. If that doesn't happen, they will convene a college-level workgroup to develop standards and training requirements.
7. Update to CAS Pesticide Use Policy – This internal policy will be updated this spring.